

# MED-A-SCOOP

*The Newsletter of the*  
**INDIANA SOCIETY OF MEDICAL  
 ASSISTANTS**

Web address [insocmedasst.org](http://insocmedasst.org)

Editor: Jane Seelig, CMA-A (AAMA)

[jane.seelig@att.net](mailto:jane.seelig@att.net)

812-376-0108 (H)

812-603-1886 (C)

## JANUARY - FEBRUARY 2012 ISSUE

### *Medical Assistants Creed Ethics*

I believe in the principles and purposes of medical assisting  
 I endeavor to become more effective  
 I aspire to render greater service.  
 I protect the confidence entrusted to me.  
 I am dedicated to the care and well-being of all people.  
 I am loyal to my employer  
 I am strengthened by compassion, courage and faith

### *Indiana State Medical Assistants Code of*

**E** is for Endeavor in our duties  
**T** is for Truthfulness in all we do  
**H** is for Helpfulness to others  
**I** is for Integrity in our work  
**C** is for Courteous treatment to all  
**S** is for Sincerity in our purpose.  
 Put them all together they spell **ETHICS**, a  
 word we must uphold to attain our goal.  
**J. Marie Theobald Wilhite**

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## **SUPPORT THE MED-A-SCOOP**

Advertising space is now available for sale in the Med-A-Scoop. Advertisers can reach members throughout the state in print and on our website. We publish five issues a year with a 10% discount for annual advertisers.

	Inside	Cover
Business Card	\$9.00	\$12.50
One-quarter page	\$25.00	\$35.00
One-half page	\$50.00	\$70.00
Full Page	\$100.00	\$130.00

# ISMA PRESIDENT'S MESSAGE

## EXPLORE, DREAM, AND DISCOVER STRETCHING OUR KNOWLEDGE TO THE FUTURE

Hello Members and Happy New Year to You All,

I hope this finds all of you healthy and looking forward to another new year. The holidays are over and I hope it was one of your nicest. The New Year always brings new changes and lots of challenges, so let's hope for another good year with ISMA.

As this newsletter goes to press, it will go, without the efforts and hard work of our printing person, Hubert Irwin. Hubert passed away on November 24, 2011. He will be remembered and greatly missed by our ISMA members, not only for the many years of his great service printing our Med-A-Scoop, but also as a wonderful friend. Hubert was the husband of our beloved member, Eva Irwin, who passed away in 2009. Their children, Terri, Greg and Lisa, want to continue printing our Med-A-Scoop in memory of their parents. We want to say Thank You for their continued support and express our heartfelt sympathy in the loss of their Dad.

Looking back at our November meeting, it was a very enjoyable one for all who attended. The food was great, the auction was fantastic, the speaker was very informative and our meeting went very well. We had a nice attendance and many thanks to all who made it a great success.

We have a busy year ahead and I hope all of you can find the time to attend our society meetings as your contributions will help make it another successful year. Please be sure to review all the information in this issue, especially the information regarding our 56<sup>th</sup> Annual ISMA Conference to be held on April 20, 21, 22<sup>nd</sup>, 2012. We had the registration and schedule in the last issue, so look for all the final details and be sure to get your registration in on time. Also, pay attention to the deadlines for the award nominations. As always, our Vice-President, Jeni Begley, CMA (AAMA) has an exciting workshop lined up for us at our February 18, 2012 meeting.

Lets hope for good weather and I hope to see you at the meeting.

Tammy Daily, CMA (AAMA)  
ISMA President

**“Twenty years from now you will be more disappointed by the things that you didn't do than by the ones you did do.”**  
----Mark Twain

## 2010-2011 ISMA OFFICERS

### President

Tammy Daily, CMA (AAMA)  
701 Meyer Avenue  
Evansville, IN 47710  
Home Phone: 812-424-5730  
Cell Phone: 812-549-5036  
Work Phone: 812-474-6705  
E-mail: [onceadaily2@wowway.com](mailto:onceadaily2@wowway.com)

### Vice President

Jeni Begley, CMA (AAMA)  
3354 N 1150 W  
Delphi IN 46923  
Home Phone: 765-564-3064  
Cell Phone: 765-412-2779  
E-mail: [jeni\\_cma@comcast.net](mailto:jeni_cma@comcast.net)

### Recording Secretary

Clara Poirot, CMA (AAMA)  
629 Monroe  
Newburgh IN 47630  
Home Phone: 812-853-7881  
Work Phone: 812- 473-1111  
Cell Phone: 812 455 6184  
E-mail: [spiritwind629@gmail.com](mailto:spiritwind629@gmail.com)

### Treasurer

Joyce Edds, CMA (AAMA) CPT (ASPT)  
3416 Pennsylvania Ave  
Jeffersonville IN 47130  
Home Phone: 812 288 6025  
Cell Phone: 502 523 0743  
E-mail: [mnedds@aol.com](mailto:mnedds@aol.com)

### Immediate Past President

Pam Neu, CMA (AAMA)  
4805 E 640 S  
Wolcottville IN 46795  
Home Phone: 260 854 4781  
Cell Phone: 260-750-7250  
E-mail: [msneu@yahoo.com](mailto:msneu@yahoo.com)

### Med-A-Scoop Editor

Jane Seelig, CMA-A (AAMA)  
2905 Two Worlds Drive  
Columbus IN 47201  
Home Phone: 812-376-0108  
Cell Phone: 812-603-1886  
E-mail: [janeSeelig@att.net](mailto:janeSeelig@att.net)

## Appointed Officers

### Corresponding Secretary

June Brown, RMA  
[Bjbrown400@insightbb.com](mailto:Bjbrown400@insightbb.com)

### Parliamentary Advisor

Rita Michel, CMA (AAMA)  
[rmichel@onlyinternet.net](mailto:rmichel@onlyinternet.net)  
6710 W 600 N

Huntington IN 46750

Home phone: 260-349 1647

Cell phone: 260 358 7282

### Chaplain

Cate Gardner, CMA (AAMA)  
524 N Walnut St

Etna Green IN 46524

Home Phone: 574-265-1973

Work Phone: 574 372 7600

E-mail: [marycatev@comcast.net](mailto:marycatev@comcast.net)

### Historian

Mary Armstrong, CMA (AAMA)

6556 W 200 N

Jasper IN 47546

812 482 7077

### Committee Chairs

#### Audit – Financial Reports

Cate Gardner, CMA (AAMA)

#### Audit – Minutes

Glennella Bruce , RN, CMA-C (AAMA)

#### Budget and Finance

Patti Keith, CMA (AAMA)

#### Bylaws and Standing Rules

Jodie Fuqua, CMA (AAMA), LRM

#### Certification

Patti Keith, CMA (AAMA)

#### Continuing Education

Jeni Begley, CMA (AAMA)

#### Council of Past Presidents

Pam Neu, CMA (AAMA)

#### Credentials

Linda Marquis, CMA (AAMA)

#### Membership

Pam Neu, CMA (AAMA)

#### Procedure Manual

Jodi Taner, CMA (AAMA)

#### ISMA Liaison

Karen Wilson, BS, CMA (AAMA)

#### Public Policy/Affairs

Karen Wilson, BS, CMA (AAMA)

#### Scholarship

Joyce Edds, CMA (AAMA), CPT (ASPT)

#### Ways and Means

Sandra Johnson, MS, CMA (AAMA), CPC

# PHYSICIAN ADVISORS

## Chapter Directors

### East Central District

Alternate: Jane Seelig, CMA-A (AAMA)

#### First District

Linda Marquis, CMA (AAMA)  
2210 Red Bud Circle  
Evansville IN 47714

Home Phone: 812-909-0169

E-mail: [brotom@insightbb.com](mailto:brotom@insightbb.com)

Alternate: Mary Armstrong, CMA (AAMA)

#### Saint Joseph District

Patricia Keith, CMA (AAMA)

402 N Jefferson St

Silver Lake IN 46982

Home Phone: 260 352 2522

Cell Phone: 574-377 2328

E-mail: [springlady20@yahoo.com](mailto:springlady20@yahoo.com)

Alternate:

#### Southeast District

Jodie L. Fuqua, CMA (AAMA), LMR

Cell phone: 812 267 2195

E-mail: [victoryhillfrm@bbtel.com](mailto:victoryhillfrm@bbtel.com)

Please put CMA (AAMA) in subject box

Alternate: Dianne Wimsett, CMA (AAMA)

#### Twelfth District

Pam Neu, CMA (AAMA)

4805 E 640 S

Wolcottville IN 46795

Home Phone: 260 854 4781

Cell Phone: 260-750-7250

E-mail: [msneu@yahoo.com](mailto:msneu@yahoo.com)

Alternate: Rita Michel, CMA (AAMA)

#### West Central District

Cindy Abel, CMA (AAMA)

189 N Furlong Dr

Lafayette IN 47905

Cell Phone: 765 714 3899

E-mail: [mscabel@comcast.net](mailto:mscabel@comcast.net)

Alternate: Janet Heide, CMA (AAMA)

Jeff Stidam, MD  
Deane Smith, MD  
Barney Maynard, MD

## CHAPTER PRESIDENTS

### East Central District

Jane Seelig, CMA-A (AAMA)

2905 Two Worlds Dr

Columbus IN 47201-3765

E-mail: [janeeseelig@att.net](mailto:janeeseelig@att.net)

### First District

Linda Marquis, CMA (AAMA)

E-mail: [lindakmarquis@yahoo.com](mailto:lindakmarquis@yahoo.com)

Home phone: 812 909 0169

### Saint Joseph District

Gennie Pickens, CMA (AAMA)

E-mail: [genniepic@netscape.com](mailto:genniepic@netscape.com)

### Southeast District

Joyce Edds, CMA (AAMA), CPT ASPT

E-mail: [mnedds@aol.com](mailto:mnedds@aol.com)

### Twelfth District

Pam Neu, CMA (AAMA)

4805 E 640 S

Wolcottville IN 46795

Home Phone: 260 854 4781

Cell Phone: 260-750-7250

E-mail: [msneu@yahoo.com](mailto:msneu@yahoo.com)

### West Central District

Jenifer Begley, CMA (AAMA)

3354 N 1150 W

Delphi IN 46923

Home phone: 765 564 3064

Cell phone: 765 412 2779

E-mail: [jenicom@comcast.net](mailto:jenicom@comcast.net)

AGENDA  
ISMA BOARD OF DIRECTORS  
February 18, 2012

Call to Order: Tammy Daily, CMA (AAMA), President  
Invocation: Cate Gardner, CMA (AAMA), Chaplain  
Medical Assistants Creed Jeni Begley, CMA (AAMA), Vice President  
Credentials Report: Linda Marquis, CMA (AAMA), Chairman  
Introductions: Tammy Daily, CMA (AAMA), President  
Secretary Report: Cara Poirot, CMA (AAMA), Secretary  
Treasurer Report: Joyce Edds, CMA (AAMA) CPT (ASPT) Treasurer  
Presentation of Bills:  
Correspondence: June Brown, RMA

Officers Reports: President  
Vice President  
Secretary  
Treasurer  
Med-A-Scoop

Committee Reports: Budget & Finance  
Bylaws & Standing Rules  
Certification  
Continuing Education  
Council of Past Presidents  
Historian  
Website Development  
Membership  
Procedure Manual  
ISMA Liaison  
Public Policy/Affairs  
Scholarship  
Ways & Means  
2011 National Conference  
2012 State Conference  
2013 State Conference

Chapter Reports: East Central District  
First District  
St. Joseph District  
Southeast District  
Twelfth District  
West Central District

Unfinished Business

New Business

Announcements

Adjournment

November 12, 2011  
Harrison College  
Indianapolis, IN

- Call to Order The meeting was called to order by Tammy Daily, CMA (AAMA), President.
- Invocation The invocation was led by Cate Gardner, CMA (AAMA), Chaplain.
- Medical Assistant Creed The Medical Assistant Creed was led by Jeni Begley, CMA (AAMA), Vice President.
- Credentials Report The credentials report was given by Linda Marquis, CMA (AAMA), Credentials Chair. There were 16 members registered. A possible voting power of 8, a majority vote of 5 and a 2/3 vote of 6.
- Introductions Introductions of Officers, Past Presidents, Directors, Golden Apple & Leon Levi recipients, and guests were made by Tammy Daily, CMA (AAMA), President.
- Report of the Secretary The minutes of the August 13, 2011 meeting were published in the Med-A-Scoop. There being no discussion, the minutes will be filed for audit.
- Report of the Treasurer The Treasurer's report was given by Joyce Edds, CMA (AAMA), CPT, ASPT, Treasurer.
- |                                  |             |
|----------------------------------|-------------|
| Beginning balance                | \$36,598.24 |
| Expenses                         | \$ 7,039.24 |
| Ending Balance                   | \$29,559.00 |
| Eva I Irwin Scholarship Fund     | \$ 4,660.19 |
| Student Support Fund             | \$ 1,507.00 |
| Web Site Fund                    | \$ 150.00   |
| Certificate of Deposit (CD 9561) | \$26,963.64 |
| Certificate of Deposit (CD 3788) | \$13,293.69 |
- Joyce Edds, CMA (AAMA), CPT, ASPT will call bank and check on 2 checks that were returned for NSF and see if they can be re-deposited. The Treasurer's report will be filed for audit.
- Presentation of Bills Jane Seelig, CMA-A (AAMA) presented a bill for photos from National Conference. Pam Neu, MBA, CMA (AAMA) made a motion that bill be paid, Jodie Fuqua, CMA (AAMA), LRT seconded the motion.
- Correspondence June Brown, RMA, Corresponding Secretary presented correspondence. A Thank you was received from the Michigan Society for a successful National Conference by Rusty Daling CMA (AAMA). A Thank You was received from Kathy Langly from National Headquarters on a successful National Conference. A Thank You was received from Betty Springer CMA (AAMA), National President on a successful National Conference. A Thank You was received from Ann Naegle, CMA (AAMA) National President for a successful National Conference and inviting the Indiana delegation to National Conference next year in Scottsdale, Arizona, also deadlines from the BOT meeting – namely an October 31 deadline to request a representative for State Conference –our top 3 choices were Paula Purdy, Nina Watson, or Julie Flatton.
- Officer's Reports **President**– Has set a goal of visiting at least 14 of the Medical Assisting Schools in Indiana to encourage the program chairs to promote AAMA and CMA as a premier credential among their students.

Committee Reports

**Vice President** -- no report

**Secretary** -- no report

**Treasurer** -- no report

**Med-A-Scoop** – Jane Seelig, CMA-A (AAMA), thanked everyone for timely submission of materials for publication so deadlines could be met. Please advise members to notify the Executive office at National headquarters of address changes, as many of the Med-A-Scoops are being returned as undeliverable.

**Budget & Finance** – no report

**Bylaws & Standing Rules** -- no report

**Certification** -- no report – Patti Keith CMA (AAMA) just requested that New CMA or recently recertified CMA’s addresses get passed on to Patti.

**Continuing Education** -- Jeni Begley CMA(AAMA) reported that there were 28 attendees at today’s workshop.

**Membership** -- no report

**Historian** -- Please pass on any pictures you may have on for President’s book.

**Council of Past Presidents** -- no report

**Procedure Manual** -- No report

**ISMA Liaison & Public Policy /Affairs** – no report

**Scholarship** -- Joyce Edds, CMA (AAMA), CPT, ASPT reported on new guidelines for the student scholarship. Scholarship application is available on the ISMA web site.

**Ways & Means** -- Sandy Johnson, MS, CMA(AAMA), CPC reported we had a successful ways and means at our Souper Saturday – silent auction brought in \$382.00 and the raffle \$155.00. At AAMA National Conference in Indianapolis our Ways & Means table was a hit – we literally sold about everything we had. A big thank you to all who helped to make this a success. A breakdown of expenses and profit –

Total Expenditures	\$5,756.34
Gross	\$8,572.00
Profit	\$2,815.66

**Credentials** -- no report

**Audit of financial reports** -- no report

**Audit of minutes** -- no report

**Website Development** -- Many resources are available on the website including recent pictures from 2011 National Conference.

**National Conference** -- Rita Michel, CMA (AAMA) 2011 National Conference Chair reported that the 55<sup>th</sup> Annual Conference was considered a huge success. Many thanks go out to all who helped – a special ‘thank you’ goes out to Sandy & Bruce Johnson and the Ways & Means Committee, Pam Neu, CMA (AAMA), Conference Co-chair, and Jane Seelig, CMA-A (AAMA), Educational Chair.

Comments on National Conference:

June Brown, RMA -- Commented on the Great Speakers and both birthday parties we had during the week.

Margie Frazier, RN CMA (AAMA) -- Commented on corresponding with one of the speakers.

Sandy Johnson, MS, CMA (AAMA), CPC, heard the comment that everyone worked well together.

Rita Michel, CMA (AAMA) – favorite part was the Knowledge Bowl

Jodie Fuqua, CMA (AAMA) – met people from all over the country.

**State Conference 2012** -- Margaret Frazier, RN, CMA (AAMA)

Reminded everyone to take advantage of the Early Bird Registration – Due by January 6, 2012. Regular Registration due by April 8, 2012. The Conference will be at IPFW-Coliseum Holiday Inn –Ft. Wayne on April 20-22, 2012.

Put these dates on your calendar and plan to be in Ft. Wayne as we explore Giving Back, To the Profession, To the Community, and To Self.  
**State Conference 2013** – Clara Poirot, CMA (AAMA) reported on Conference 2013 – we have set a date for April 12-14, 2013 at Casino Aztar, on the riverfront in downtown Evansville, Indiana.

Chapter Reports

**East Central District** – Jane Seelig, CMA-A (AAMA) reported they had not met since our last meeting.

**First District** -- Linda Marquis, CMA (AAMA) reported that we have been busy planning for state conference 2012 and have had some very interesting speakers in last 3 months.

**St. Joseph District** – Patti Keith, CMA (AAMA) reported that they were planning a spring workshop and that they had had a couple of good speakers recently.

**Southeast District** -- Jodie Fuqua, CMA (CMA), LRT reported that they had Not met since national conference but were planning a Christmas dinner in December.

**Twelfth District** – Pam Neu, CMA (AAMA) reported that in September they met and had a speaker and discussed early bird registration for the 2012 State conference. A Christmas dinner was planned and a conference planning meeting.

**West Central District** -- Jeni Begley, CMA (AAMA) reported that their group had an open house at Harrison College for Medical Assistant Recognition week. They will be having a planning meeting and a Christmas party in December.

Unfinished Business

**Deadlines** -- Medical Assistant of the Year -- January 1, 2012  
Golden Apple -- February 1, 2012  
Leon Levi -- February 1, 2012

Please E-mail or Fax to Tammy Daily, CMA (AAMA), President

**Bylaws** -- The submitted by laws were technically in compliance—the issue at hand is the ‘members-at-large’ category—they are redistricting everybody. This has been brought to Joyce Gariby & Ann Naegle and the Bylaws and Resolutions committee at National AAMA, more details to follow.

New Business

**Proposed Bylaws** -- need to be submitted by January 1, 2012 – 60 days stipulation in order to vote on at Annual Business Meeting.

**Room repayment** --- It was brought to the board’s attention that our Education Chair person at National Conference after putting in much work did not get her room reimbursed. A motion was made by Patti Keith, CMA (AAMA) to have Jane Seelig, CMA-A (AAMA) room paid for out of our Indiana State funds for her work as Education Chair at our National Conference as were our officers and delegates. This was seconded by Clara Poirot, CMA (AAMA).

**Proposed distribution of counties** -- from the disbanding of 5<sup>th</sup> District.  
East Central will gain Madison, Delaware and Randolph counties.  
Southeast will gain Crawford county.  
West Central will gain Tipton, Howard and Cass counties.  
St. Joseph’s will gain Fulton and Miami counties.  
Twelfth will gain Wabash, Grant and Blackford counties.

Announcements

Next ISMA workshop and meeting -- February 18, 2012  
Deadline for Med-A-Scoop is January 6, 2012  
Dues deadline is December 31, 2011

Adjournment

The meeting was adjourned at 6:00 p.m.



## BYLAWS CHANGE TO BE VOTED UPON AT THE ANNUAL BUSINESS MEETING

Fifth District counties were Blackford, Cass, Delaware, Fulton, Grant, Howard, Madison, Miami, Randolph, Tipton, and Wabash. Since the Fifth District chapter disbanded these counties need to be redistricted into active district chapters. The following are the new redistricted district chapters.

<u>EAST CENTRAL</u>	<u>FIRST</u>	<u>ST JOSEPH</u>	<u>SOUTHEAST</u>	<u>TWELFTH</u>	<u>WEST</u>
<u>CENTRAL</u>					
Boone	Owen	Lake	Brown	La Grange	Benton
Hamilton	Sullivan	Porter	Bartholomew	Steuban	White
Hendricks	Greene	La Porte	Decatur	DeKalb	Carroll
Marion	Lawrence	St Joseph	Jackson	Noble	Clinton
Hancock	Martin	Elkhart	Jennings	Whitley	Tippecanoe
Henry	Davies	Kosciusko	Ripley	Allen	Warren
Wayne	Knox	Marshall	Dearborn	Huntington	Fountain
Morgan	Orange	Starks	Ohio	Wells	Montgomery
Johnson	Lawrence	Newton	Switzerland	Adams	Parke
Shelby	Pike	Jasper	Jefferson	Jay	Vermillion
Ripley	Dubois	Pulaski	Scott	Blackford	Putnam
Fayette	Crawford	Fulton	Washington	Grant	Vigo
Union	Perry	Miami	Clark	Wabash	Clay
Franklin	Spencer		Floyd		Howard
Monroe	Warrick		Harrison		Tipton
Madison	Vandeburgh		Crawford		Cass
Delaware	Posey				
Randolph	Gibson				
Rush					

Indiana Society of Medical Assistants presents

“How to Become the Person Every Team wants”

Brenda Smith, PhD

Clinical Psychologist

Schneck Medical Center, Seymour Indiana

Saturday February 18, 2012

1:00 - 3:00 p.m.

Harrison College

8150 Brookville Rd

Indianapolis

Registration

Members: \$15.00

Non-members: \$25.00

Students with ID: Free

**ISMA Board Meeting immediately following:**

**Executive Committee Meeting – 3:10-4:00 p.m.**

**Registration for Business Meeting – 3:45-4:00 p.m.**

**Business Meeting – 4:00 p.m.**

**St Joseph District Chapter of Medical Assistants**

**ALL DAY WORKSHOP**  
**March 17, 2012**  
**Kosciusko Community Hospital Classroom**  
**Warsaw IN**

8:00 am – 8:30 am	Registration with morning snacks
8:30 am	Welcome, introductions and instructions
9:00 am – 12:00 pm	Series of speakers
12:00pm – 1:00 pm	Lunch
1:00 pm – 4:00 pm	Series of speakers

Applying to AAMA for a total of 6 (six) CEU credits

Registration deadline is March 10, 2012

Members:     \$45.00                      Non-members:     \$50.00

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Home

cell

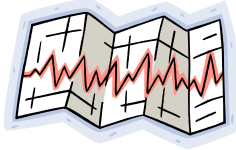
E-mail: \_\_\_\_\_

Please mail registration and payment to:

Cate Gardner, CMA (AAMA)  
524 N Walnut St  
Etna Green IN 46524

# TWELFTH DISTRICT MEDICAL ASSISTANTS

of the



## INDIANA SOCIETY

INVITE YOU TO JOIN US FOR AN EVENING OF FUN WITH  
BOWLS OF SALAD, PASTA, AND KNOWLEDGE

# 56<sup>th</sup> Annual ISMA Conference

GIVING BACK TO SELF - *Compassion Fatigue*

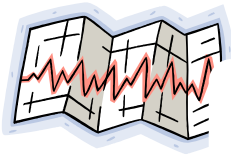
GIVING BACK TO THE PROFESSION - *Professional Boundaries*

GIVING BACK TO THE COMMUNITY - *Anatomy & Physiology of a Free Clinic  
and Senior Health Insurance Information Program (SHIIP)*

FINALLY, MORE GIVING BACK TO SELF - *Exploring the Healthful Benefits of  
Chocolate, Wine and the Lowly Banana*

The Knowledge Bowl will be a fun time on Friday evening. We will need plenty of participants, cheerleaders, and an audience. We are counting on lots of student MAs to help us. Please contact Margaret Frazier, [retcoprn@msn.com](mailto:retcoprn@msn.com), or Rita Michel at [rmichel@onlyinternet.net](mailto:rmichel@onlyinternet.net) for additional information.

**APRIL 20, 21, & 22, 2012**



*Medical Assistants Giving Back -  
To the Profession, To the Community, and To Self*



**Twelfth District Medical Assistants Proudly Presents the  
Indiana Society of Medical Assistants  
56<sup>th</sup> Annual Conference**

*April 20-22, 2012*

*Holiday Inn*

*4111 Paul Schaffer*

*Fort Wayne, IN 46825*

*Hotel Phone: 260-482-3800*

Fee: \$125 Early Registration **due by 1/6/12 (Members Only)**  
\$160 Members  
\$175 Nonmembers **Due by 4/8/12**  
\$ 75 Students



*Includes all sessions and meal events.*

Friday 4/20/12 Registration and Welcome Party (Knowledge Bowl)

Saturday 4/21/12 Speakers and Annual Meeting – President’s Banquet

Sunday 4/22/12 Speaker and Post Conference Meeting

*Speakers will be announced closer to the conference - 10 CEUs will apply*

Make checks payable to: **12th District Chapter Medical Assistants**

Mail registration and payment **by Friday, 4/8/12**, to Rita Michel, CMA (AAMA), 6710 West—600 North, Huntington, IN 46750. No refunds after registration deadline. For questions, please call Rita Michel, CMA (AAMA), at 260-358-7282.

Applying to AAMA for 10 CEUs.



Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State \_\_\_\_\_ Zip: \_\_\_\_\_

Phone No. A/C \_\_\_\_\_

E-Mail \_\_\_\_\_

Chapter Name \_\_\_\_\_

- Please check one:  Current AAMA Member  
 Non-AAMA Member  
 Student – College \_\_\_\_\_  
 Officer \_\_\_\_\_  
 Director/Alt \_\_\_\_\_  
 Committee Chair \_\_\_\_\_

# DATES TO REMEMBER

## 2011-2012 ISMA STATE BOARD MEETINGS AND WORKSHOPS

ALL State Board Meetings are held at Harrison College  
Main Medical Campus  
8150 Brookville Rd Indianapolis IN 46239

### **ALL MEMBERS ARE ENCOURAGED TO ATTEND**

Meeting Dates:

April 20-22, 2012

Med-A-Scoop Deadlines:

March 9, 2012

PLEASE mail or e-mail all district news for publication directly to Jane Seelig, CMA-A (AAMA)  
2905 Two Worlds Drive Columbus IN 47201 [janeselig@att.net](mailto:janeselig@att.net).

**NOTE: Deadline dates are strictly adhered to, so be prompt!**

#### ADDITIONAL DEADLINES

DECEMBER 31, 2011, JANUARY 1, 2012, FEBRUARY 1, 2012, MARCH 1, 2012

Membership Dues

December 31, 2011 to be eligible to vote at ISMA Annual Meeting

Medical Assistant of the Year

Nominations by Chapters to President by January 1, 2012 and forwarded to Physician Advisors (3) by February 1 for judging. Award to be presented at Annual State Convention Banquet.

Leon Levi Award

Nominations to President by February 1, 2012 for judging. Award presented at Annual State Convention Banquet.

Golden Apple Award

Nominations to President by February 1, 2012. Award presented at Annual State Convention Banquet.

Nominating Slate (Officers)

Slate of Officers to be presented at February State Board Meeting.

Bylaws, Standing Rules, Resolutions

Any suggested changes to membership is needed ~ 60 days prior to Annual State Conference. This also includes any proposed changes to Bylaws, Standing Rules and Etc.

Annual Officer and Committee Reports

Submit reports by mail, disk or email to President by March 1, 2012.

**Directions to Harrison College – Medical Campus  
8150 Brookville Road  
Indianapolis IN 46239**

**FROM THE NORTH**

Take I-465 East (turns into I-465 South) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

**FROM THE WEST**

Take I-465 South (turns into I-465 East) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

**FROM THE EAST**

Take I-465 South to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

**FROM THE SOUTH**

Take I-465 East to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.



**MED-A-SCOOP**

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Columbus IN 47201-3765

**FIRST CLASS**