



MED-A-SCOOP

The Newsletter of the
INDIANA SOCIETY OF MEDICAL
ASSISTANTS

Web address insocmedasst.org

JULY – AUGUST 2010 ISSUE

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ISMA PRESIDENT'S MESSAGE

EXPLORE, DREAM, AND DISCOVER

Hello Everyone!

Summer is here and hope everyone is enjoying themselves and able to take a vacation to unwind from their busy schedules. The time seems to be going by fast for me and our next meeting, August 14, is right around the corner. Jeni Begley, CMA (AAMA), Vice President, has a great workshop lined up for us. Look for the information listed in this issue and be sure to plan on being there.

The June board meeting was well attended and the workshop was most informative. Remember, this is a good way to earn CEU's and to take an active part at your state meeting.

Be sure to check out the ISMA website regularly. Jane Seelig, CMA-A (AAMA), Website Coordinator, is working hard to keep things updated and if your chapters have anything to share with us, please send the info to Jane and she will try to pass it along (jane.seelig@att.net).

I know that First District Chapter has Mr. Bee for these few months and I hear that they are enjoying their turn with him. Hopefully they will have lots of pictures from his exciting itinerary to share with us.

At the August board meeting, we will have information to share regarding the AAMA National Conference and proposed National Bylaw amendments from the Delegates Packet. Our state committees will share with us their activities and plans for the rest of the year as well. In the meantime, hope everyone has a safe and happy Fourth of July and hope you plan to be with us at the meeting.

Tammy Daily, CMA (AAMA)
ISMA President
Onceadaily2@wowway.net

"Twenty years from now you will be more disappointed by the things that you didn't do than by the ones you did do."
----Mark Twain

2010-2011 ISMA OFFICERS

President

Tammy Daily, CMA (AAMA)
701 Meyer Avenue
Evansville, IN 47710
Home Phone: 812-424-5730
Cell Phone: 812-549-5036
Work Phone: 812-474-6705
E-mail: onceadaily2@wowway.com

Vice President

Jeni Begley, CMA (AAMA)
3354 N 1150 W
Delphi IN 46923
Home Phone: 765-564-3064
Cell Phone: 765-412-2779
E-mail: jeni_cma@comcast.net

Recording Secretary

Clara Poirot, CMA (AAMA)
629 Monroe
Newburgh IN 47630
Home Phone: 812-853-7881
Work Phone: 812- 473-1111
Cell Phone: 812 455 6697
E-mail: spiritwind629@hotmail.com

Treasurer

Patti Keith, CMA (AAMA)
E-mail: springlady20@yahoo.com

Immediate Past President

Pam Neu, CMA (AAMA)
Cell Phone: 260-750-7250
E-mail: msneu@yahoo.com

Med-A-Scoop Editor And Website Development

Jane Seelig, CMA-A (AAMA)
2905 Two Worlds Drive
Columbus IN 47201
Home Phone: 812-376-0108
Cell Phone: 812-603-1886
E-mail: janeSeelig@att.net

Appointed Officers

Corresponding Secretary

June Brown, RMA
Bjbrown400@insightbb.com

Parliamentary Advisor

Rita Michel, CMA (AAMA)
rmichel@onlyinternet.net
6710 W 600 N
Huntington IN 46750
Home phone: 260-349 1647
Cell phone: 260 358 7282

Chaplain

Cate Gardner, CMA (AAMA)
2323 E Clark St
Warsaw IN 46580-3821
Home Phone: 574-267-3655
Work Phone: 574 372 7600
E-mail: marycatev@comcast.net

Historian

Mary Armstrong, CMA (AAMA)

Committee Chairs

Audit – Financial Reports

Cate Gardner, CMA (AAMA)

Audit – Minutes

Glennella Bruce , RN, CMA-C (AAMA)

Budget and Finance

Patti Keith, CMA (AAMA)

Bylaws and Standing Rules

Jodie Fuqua, CMA (AAMA), LRM

Certification

Jennifer Weathers, AAS, CMA (AAMA)

Continuing Education

Jeni Begley, CMA (AAMA)

Council of Past Presidents

Pam Neu, CMA (AAMA)

Credentials

Linda Marquis, CMA (AAMA)

Membership

Pam Neu, CMA (AAMA)

Procedure Manual

Jodi Taner, CMA (AAMA)

ISMA Liaison

Karen Wilson, BS, CMA (AAMA)

Public Policy/Affairs

Karen Wilson, BS, CMA (AAMA)

Scholarship

Joyce Edds, CMA (AAMA), CPT (ASPT)

Ways and Means

Sandra Johnson, MS, CMA (AAMA), CPC

Chapter Directors

East Central District

Jennifer J. Weathers, AAS, CMA (AAMA)
7974 Glen View Dr
Indianapolis IN 46236
E-mail: jennojean@yahoo.com

First District

Linda Marquis, CMA (AAMA)
2210 Red Bud Circle
Evansville IN 47714
Home Phone: 812-909-0169
E-mail: brotom@insightbb.com

Saint Joseph District

Marjorie J. Mikesell, CMA (AAMA)
Home Phone: 574-259-6075
E-mail: mjmikesell@sbortho.com

Southeast District

Jodie L. Fuqua, CMA (AAMA), LMR
717 Turner Rd
Brandenburg KY 40108
Cell phone: 812-267-2195
e-mail: victoryhillfrm@bbtel.com
Please put CMA in subject box

Twelfth District

Margaret Frazier, RN, CMA (AAMA)

West Central District

Cindy Abel, CMA (AAMA)

PHYSICIAN ADVISORS

Scott Guenther, MD
Jeff Stidham, MD
Deane Smith, MD

CHAPTER PRESIDENTS

East Central District

Jennifer J. Weathers, AAS, CMA (AAMA)
7974 Glen View Dr
Indianapolis IN 46236
E-mail: jennojean@yahoo.com

First District

Linda Marquis, CMA (AAMA)
2210 Red Bud Circle
Evansville IN 47714
Home phone: 812 909 0169
E-mail: brotom@insightbb.com

Saint Joseph District

Marjorie J. Mikesell, CMA (AAMA)
Home phone: 574 259 6075
E-mail: mjmikesell@sbortho.com
(business material only)

Southeast District

Jodie L. Fuqua, CMA (AAMA) , LMR
717 Turner Rd
Brandenburg KY 40108
Cell phone: 812 267 2195
E-mail: victoryhillfrm@bbtel.com
Please put CMA (AAMA) in subject box

Twelfth District

Margaret Frazier, RN, CMA (AAMA)
3910 S 700 W
Hudson IN 46747
Home phone: 260 475 5605
Cell phone: 260 316 7986
E-mail: retcoprn@msn.com

West Central District

Cindy Abel, CMA (AAMA)
Cell phone: 765 714 3899
E-mail: mscabel@comcast.net

AGENDA
ISMA BOARD OF DIRECTORS
August 14, 2010

Call to Order: Tammy Daily, CMA (AAMA), President
Invocation: Cate Gardner, CMA (AAMA), Chaplain
Medical Assistants Creed: Jeni Begley, CMA (AAMA), Vice President
Credentials Report: Linda Marquis, CMA (AAMA), Chairman
Introductions: Tammy Daily, CMA (AAMA), President
Secretary Report: Cara Poirot, CMA (AAMA), Secretary
Treasurer Report: Patti Keith, CMA (AAMA), Treasurer
Presentation of Bills:
Correspondence: June Brown, RMA

Officers Reports: President
Vice President
Secretary
Treasurer
Med-A-Scoop

Committee Reports: Budget & Finance
Bylaws & Standing Rules
Certification
Continuing Education
Council of Past Presidents
Historian
Website Development
Membership
Procedure Manual
ISMA Liaison
Public Policy/Affairs
Scholarship
Ways & Means
2010 State Conference
2011 National Conference
2011 State Conference
2012 State Conference

Chapter Reports: East Central District
First District
St. Joseph District
Southeast District
Twelfth District
West Central District

Unfinished Business

New Business

Announcements

Adjournment

Minutes
 ISMA Board of Directors Meeting
 Saturday, June 5, 2010
 Harrison College
 Main Medical Campus
 Indianapolis, IN

- Call to Order The Meeting was called to order by Tammy Daily, CMA (AAMA) , President.
- Invocation The invocation was given by Cate Gardner, CMA (AAMA) , Chaplain.
- Medical Assistant Creed The Medical Assistants Creed was led by Jeni Begley, CMA (AAMA) , Vice President.
- Credentials Report The Credentials report was given by Linda Marquis, CMA (AAMA) , Credentials Chairman. There were 21 members registered. A possible 11 to vote with majority at 6, 2/3 vote was 8.
- Introductions Introduction of officers, directors, and guests was made by Tammy Daily, CMA (AAMA) , President.
- Report of Secretary published in The minutes of February 20, 2010, 54th , Pre and Post Conference Board Meetings were the Med-A-Scoop. Minutes were approved as published in Med-A-Scoop.
- Report of Treasurer The Treasurer’s report was given by Patricia Keith, CMA(AAMA), Treasurer.
- | | | |
|----------------------------------|-------------|-------------|
| Beginning Balance | | \$30,151.20 |
| Revenue | \$ 939.00 | |
| Expenses | \$ 9,268.98 | |
| Ending Balance | | \$21,821.22 |
| Eva I. Irwin Scholarship Fund | \$ 4,560.19 | |
| Student Support Fund | \$ 1,707.00 | |
| Web Site Fund | \$ 150.00 | |
| Certificate of Deposit (CD 3849) | \$26,195.24 | |
| Certificate of Deposit (CD 3788) | \$12,772.28 | |
- The report was accepted and filed for Audit.
- Presentation of Bills None
- Correspondence Correspondence was presented by June Brown, RMA, Corresponding Secretary. Bonnie Bruntz, CMA-A (AAMA) sent Thank You note for State Conference. Letter from Bonnie Bruntz, CMA-A (AAMA) sent to the State Society and President Elect for Dues verification for delegates and alternates -- this was completed and mailed April 29, 2010.
- Officer Reports None
- Committee Reports **Budget & Finance** – No report
Bylaws&Standing Rules – No report
Certification – No report
Continuing Education – Jeni Begley, CMA (AAMA) , Vice President. There were 21 registered for the workshop today. The next workshop will be on Collecting Urine Drug Screens. Times will be Registration will be 12:00 to 1:00 P.M. and Speaker 1:00 to 3:00 P.M. Executive Board Meeting will be at 4:00 P.M.
Council of Past Presidents – No report
Historian – No report
Med-A-Scoop – Jane Seelig, CMA-A(AAMA), Med-A-Scoop editor, reported a number were returned. Please update new addresses with National. Please E-mail any information for Med-A-Scoop to Jane. Her email address is jane.seelig@att.net.
Membership – No report
Procedure Manuel – No report
ISMA LIAISON -- No report
Public Policy/Affairs – No report
Scholarship – No report

Ways & Means – Sandra Johnson, MS, CMA (AAMA) , CPC – In Sandy’s absence Santa Bruce reported that we collected \$125.00 on the raffle today to be done immediately following meeting.

Website Development – Jane Seelig, CMA-A, CMA reported on working on updated contact info. Website address is insocmedasst.org.

Conference 2010 – No report but pictures are available for \$1.00 each or \$15.00 for 4 CD (all pictures).

Conference 2011 -- Cindy Abel, Jeni Begley, and Janet Heide from West Central District met with Hidi Guthrie, Senior Sales Manager at the University Plaza Hotel in West Lafayette, they sampled several menu items and toured the facility. The Conference will be April 1-3, 2011 with the theme of *Medical Assisting: Get the 411*. The Rooms will be \$97.00 for single/double.

Districts sharing responsibilities:

| | |
|---------------|--|
| Registration | 1 st District |
| Decorations | Southeast District (Jodie Fuquay) |
| Speakers | West Central |
| Facility | West Central |
| Meals | West Central |
| Protocol | East Central |
| Welcome Party | 12 th District |
| Ways & Means | Southeast District (Sandy & Bruce Johnson) |
| Entertainment | St. Joe District (banquet) |
| Installation | Incoming President (1 st District/ Tammy Daily) |

West Central Chapter requested \$1000.00 for deposit of the hotel from ISMA, due to being such a small chapter and not many recent activities, and having less than \$500.00 in their bank account. Marjorie Mikesell, CMA (AAMA) St Joe Chapter, made a motion to give West Central Chapter \$1000.00 for deposit of hotel for 2011 Conference; Jane Seelig, CMA-A, AAMA, Med-A-Scoop Editor / East Central District Chapter, seconded the motion. This \$1000.00 is in lieu of the budgeted \$500.00. After questions and discussion the motion was carried.

Conference 2012 – Margaret Frazier CMA (AAMA) – reported conference will be at the Holiday Inn, Ft. Wayne on April 20, 21, 22, 2012. Proposal will be ready this week. Theme is *Giving Back to The Profession, to the Community and Yourself*. The room rate is projected to be \$109.00 for double/king rooms.

Conference 2013 – First District has nothing to report at this time.

National Conference 2011 – Several met at the Indianapolis Marriott and stayed. They had a very productive meeting, a nice work area and the hotel did not charge for their rooms. Rita will prepare a report for the BOT.

First District had volunteered to get state and city proclamations – it was asked if First District still wanted to do this – it appears that it is now optional and at some point will no longer be done. There was some discussion – it was mentioned that Sandy Johnson MS, CMA, CPC did proclamations online last year—First District said they would think about it and get back with the group. There is a transition in the way things use to be done and the new way so there is some latitude.

Rita Michel CMA (AAMA) asked who was going to National Conference 2010 and who would be willing to participate in a presentation inviting members to Indiana in 2011 for National Conference. This will be done on the first evening at the dessert bar and awards on Friday night. There will be 10 going to Florida.

Chapter Reports

East Central -- Jane Seelig, CMA-A (AAMA) reported they are recovering from hosting State Conference.

First District – Linda Marquis, CMA (AAMA) reported on May birthday party & installation.

St. Joseph District – Marge Mikesell CMA (AAMA) reported on installation of officers. There next meeting will be June 19, 2010 for summer planning. They have 162 members.

Southeast District – No report

Twelfth District – Margaret Frazier, RN, B.S., CMA (AAMA) reported on installation of officers. They had planning meeting to develop chapter events. Plans for State Conference 2012 are in the works.

West Central District – Cindy Abel, CMA (AAMA) reported on having two meetings to discuss State Conference 2011.

Unfinished Business At Pre-Conference Board Meeting prior to our State Conference there was a discrepancy in the Treasurer's Report. Cate Gardner, CMA (AAMA) gave a report – after auditing the ISMA Treasury the balance was \$30,512.12 with an outstanding check for \$100.00 (honorarium written to Dr. Jeff Stidham). After discussion it was determined that he said he wanted this to go to our scholarship fund. The Interim audit chair Rita Michel, CMA (AAMA) will audit the treasurer's books again.

Mr. Bee was with St. Joe Chapter since April, 2010. He visited several places—Warsaw, Holland, Michigan to the Tulip festival; to Elkhart to visit the students; Notre Dame, Ivy Tech, Brown Mackey College and with Will – Marjorie Mikesell's grandson. There are pictures and St. Joe Chapter will make a donation. Mr. Bee will be vacationing in Southern Indiana with First District this summer.

Updated contact list – for Med-A-Scoop and web site.

New Business

Election of Nominating Committee
Tonya Dix, CMA (AAMA) – 1st District -- Chairman
Jane Seelig, CMA-A (AAMA) – East Central
Jodie Fuqua, CMA (AAMA) – Southeast District
Jodi Tanner, CMA (AAMA) – Twelfth District
Cindy Abel, CMA (AAMA) – West Central

Conference Registration and Hotel Registration for 2010 in Orlando, Florida
Deadline for Hotel Registration is August 30, 2010
Deadline for Conference Registration is August 23, 2010
Patti Keith, CMA (AAMA) has agreed to write checks today for delegate/alternate expenses. You have to put your hotel room registration number on your conference registration. Be sure to bring in receipt for room and parking and turn into Patti Keith, CMA (AAMA). Awards for National Conference and Excel Awards applications for Med-A-Scoop & Web site – must be postmarked by July 1, 2010
Nomination for Life Membership – unanimously approved by the board as recommended by the Executive Board.

Announcements

The next meeting will be at Harrison College on Saturday, August 14, 2010 – registration 12:00 to 1:00 P.M. with the seminar starting at 1:00 P.M., executive board meeting immediately following and regular meeting at 4:00 P.M.
Med-A-Scoop deadline is June 27, 2010
Meeting was adjourned.

Claraellen Poirot, CMA (AAMA)
Recording Secretary

Appreciation to ISMA Members

Do you know that ISMA as a number of individuals who choose to devote personal time and energy to the benefit of the entire AAMA organization? They were appointed to serve on national committees, strategy teams, and task forces at the National Conference in Houston Texas last year. Appreciation is extended to ISMA Members Rita Michel, CMA (AAMA) and Pam Neu, CMA (AAMA) Medical Assisting Education Review Board, Christina Sjako, CMA (AAMA) Editorial Advisory Committee, Tammy Daily, CMA (AAMA) Membership Development Strategy Team, and Jane Seelig CMA-A (AAMA), Awards Committee.

ISMA Workshop
Saturday August 14, 2010
Harrison College
8150 Brookville Road
Indianapolis, IN 46329

12:00-1:00 p.m. Registration
1:00-3:00 p.m. **Workers Compensation and Collecting Drug Screens**

Fee: \$15 Members
\$20 Nonmembers
\$10 Students

Make checks payable to Indiana Society of Medical Assistants

For questions, please contact Jeni Begley, CMA (AAMA) at 765-564-3064 or jeni_cma@comcast.net

Executive Board Meeting: 3:15-3:45 p.m.
Business Meeting Registration: 3:45-4:00 p.m.
Business Meeting: 4:00-until done

TWELFTH DISTRICT CHAPTER MEETING NOTICE

Twelfth District Chapter AAMA is hosting a workshop on Saturday, October 16, 2010, at Ivy Tech Community College, North Campus on St Joe Rd, Fort Wayne.

The tentative schedule October 16, Workshop Ivy Tech 7:30 to 2:30 PM CEUs: 6

7:30 AM registration Lunch at 12 Noon with 15 minutes to get food then eat during final presentation.

- I Insurance coding – problems with consultations and other difficult coding situations.
- Computer hardware for the Medical Office
- Interoperability for Health Information Systems

Registration fees: \$50.00 for members and \$60.00 for non-members. Students, no charge

For information contact Margie Frazier, RN, B.S. CMA (AAMA) Phone 260-475-5605; Cell 260-316-7986; Email RETCOPRN@msn.com or Rita Michel, CMA (AAMA) Phone 260-344-1647; Cell 260-358-7282; Email rmichel@onlyinternet.net.

Registration Deadline is October 9, 2010

Registration form will be posted on insocmedasst.org

Indiana Society of Medical Assistants

54th Annual Business Meeting

April 23, 2010

Edinburgh, Indiana

- Call to Order The meeting was called to order at 8:25 p.m. by Pamela Neu, MBA, CMA (AAMA), President
- Invocation The Invocation was given by Linda Marquis, CMA (AAMA), Chaplain
A moment of silence was observed in memory of Lorraine Harris, CMA (AAMA).
- Medical Assistants Creed The Medical Assistant Creed was led by Tammy Daily, CMA (AAMA), Vice President
- Introductions The Officers were introduced by Pamela Neu, MBA, CMA (AAMA), President
- Past Presidents Introduction Past Presidents of the Indiana Society of Medical Assistants were introduced by Pamela Neu, MBA, CMA (AAMA), President. Those present were
- 1979 Eulah Dearing, CMA (AAMA), EMT
 - 1985 Bonnie Reidenbach, CMA-AC (AAMA)
 - 1987 Jane Seelig, CMA-A (AAMA)
 - 1993 Joy Stidam, CMA (AAMA)
 - 1994 Tammy Daily, CMA (AAMA)
 - 1996 Marjorie Mikesell, CMA (AAMA)
 - 1997 Jane Seelig, CMA-A (AAMA)
 - 2000 Mary Cate Gardner, CMA (AAMA)
 - 2001 Mary Armstrong, CMA (AAMA)
 - 2004 Marjorie Mikesell, CMA (AAMA)
 - 2005 Rita Michel, CMA (AAMA)
 - 2006 June Brown, RMA
 - 2007 Mary Cate Gardner, CMA (AAMA)
 - 2008 Sandra Johnson, MS, CMA (AAMA), CPC
- Medical Assistant of the Year Recipients
Past Medical Assistant of the Year Award winners were introduced by Pamela Neu, CMA (AAMA), President. Those present were
- 1987 Bonnie Reidenbach, CMA-AC (AAMA)
 - 1988 Eulah Dearing, CMA (AAMA), EMT
 - 1989 Judi Ehrhardt, CMA (AAMA)
 - 1993 Sandra Johnson, MS, CMA (AAMA), CPC
 - 1996 Joy Stidam, CMA (AAMA)
 - 1997 Mary Armstrong, CMA (AAMA)
 - 1998 Tammy Daily, CMA (AAMA)
 - 1999 Marjorie Mikesell, CMA (AAMA)
 - 2000 June Brown, RMA
 - 2001 Glenella Bruce, RN, CMA-C (AAMA)
 - 2002 Jane Seelig, CMA-A (AAMA)
 - 2003 Linda Marquis, CMA (AAMA)
 - 2009 Rita Michel, CMA (AAMA)
- Leon Levi Award Recipients
Past Leon Levi award winners were introduced by Pamela Neu, MBA, CMA (AAMA), President. Those present were
- 1988 Jane Seelig, CMA-A (AAMA)
 - 1990 Bonnie Reidenbach, CMA-AC (AAMA)
 - 2002 Eulah Dearing, CMA (AAMA), EMT

Golden Apple Award Recipients

Past Golden Apple award winners were introduced by Pamela Neu, MBA, CMA (AAMA), President. Those present were
2003 Sandra Johnson, MS, CMA (AAMA), CPC
2006 Pamela Neu, MBA, CMA (AAMA)
2009 Jennifer Weathers, CMA (AAMA)

- Life Member Recognition Bonnie Reidenbach, CMA-AC (AAMA) was introduced as a life member by Pamela Neu, MBA, CMA (AAMA), President
- AAMA Representative Boni Bruntz, CMA-A (AAMA) was introduced as the AAMA Representative by Pamela Neu, MBA, CMA (AAMA), President
- Conference Book Adoption Jane Seelig, CMA-A (AAMA) and Jennifer Weathers, AAS, CMA (AAMA) reported that there were 96 registered for the conference. There were 56 full registrations, 37 student registrations, and 3 full day registrations. There is a correction to be made in the conference book; the workshop on Saturday from 9-10:30 a.m. will be presented by Jennifer Weathers, CMA (AAMA). Marjorie Mikesell, CMA (AAMA) moved that the conference booklet be accepted as amended, the motion passed.
- Credentials Committee Marlena Parmley, CMA (AAMA), Credentials Chair, reported that there were 60 registered for the meeting. There was a possible voting power of 45. A majority vote was 23, 2/3 vote was 30.
- Adoption of Agenda Pamela Neu, MBA, CMA (AAMA), and President Stated there was a correction on page 6 of the conference booklet under New Business. The proposed budget on page 12 should be added to New Business. Marjorie Mikesell, CMA (AAMA) moved that the agenda be accepted as corrected, the motion passed.
- Reading of the Rules The business meeting rules were read by Joy Stidam, CMA (AAMA), Parliamentarian
- Introduction of Pages, Tellers & Timekeeper The Pages, Tellers, and Timekeeper were introduced by Joy Stidam, CMA (AAMA) Parliamentarian. Pages were Diane Winsell, CMA (AAMA), Nina Thierer, CMA (AAMA), CPC and Gennie Pickens, CMA (AAMA). Tellers were Claraellen Poirot, CMA (AAMA), and Jodie Fuqua, CMA (AAMA), LMR, Rita Michel, CMA (AAMA); The timekeeper was June Brown, RMA.
- Correspondence There was no correspondence.
- Secretary's Report There was no report.
- 2009 Annual Minutes Audit The minutes were on pages 9-11 of the conference booklet. The audit of these minutes is on page 11 of the conference booklet. The minutes will be accepted as printed in the Med-A-Scoop.
- Treasurer's Report The Treasurer's report was given by Patti Keith, CMA (AAMA)
- | | |
|-----------------------|-------------|
| Starting balance was: | \$29,309.72 |
| Revenue | \$ 375.00 |
| Total | \$29,784.72 |
| Expense | \$ 1,100.00 |
| Ending balance | \$28,684.72 |
| CD #1 | \$26,195.24 |
| CD#2 | \$12,458.40 |
- The report was filed for audit.
- Financial Audit Committee The report was given by Cate Gardner, CMA (AAMA). As of 3/6/2010 the Society's operating funds were found to be in balance with the bank statement. The only exception being check #1142 for \$100.00 is still outstanding. Balances of funds are as follows:

| | |
|-------------------------------|------------|
| Eva I. Irwin Scholarship Fund | \$4,360.19 |
| Student Support Fund | \$1,707.00 |
| Web Site Fund | \$150.00. |

Nominating Committee

The report was given by Joyce Edds, CMA (AAMA). The following members have agreed to have their names placed in nomination for the 2010-2011 terms of office. Payment of their dues by the December 31, 2009 deadline has been verified.

| | |
|---------------------|-------------------------------|
| Vice President | Jeni Begley, CMA (AAMA) |
| Recording Secretary | Claraellen Poirot, CMA (AAMA) |
| Treasurer | Patti Keith, CMA (AAMA) |
| Med-A-Scoop Editor | Jane Seelig, CMA-A (AAMA) |

Nominations from the Floor

There were no nominations from the floor. Election and Election Results Article 8, Section 2 of the ISMA By-Laws allow the membership to move to declare a single slate of nominees for office elected by acclimation. June Brown, RMA moved to accept the slate of nominees for election by acclimation. The motion was seconded and passed.

Supplemental Reports of Standing Committees

The reports were accepted as published in the Conference Booklet.

Unfinished Business

ISMA 2011 State Conference - Report given by Jeni Begley, CMA (AAMA), President, West Central District. The 2011 ISMA State Conference will be held on April 1-3, 2011 at University Plaza Hotel in West Lafayette, Indiana. The theme of the Conference will be Medical Assisting-Get the 411.

New Business

New Physician Advisor-Tammy Daily, CMA (AAMA) nominated Dean L. Smith, M.D. Physician Advisor. The motion was seconded and passed.

Bylaw Changes/Proposed Amendments-Glenella Bruce, RN, CMA (AAMA)

Changes were published in the last Med-A-Scoop and on pages 19-21 of the Conference booklet. The changes were all accepted as printed.

2010 National AAMA Conference-Pamela Neu, MBA, CMA (AAMA), President The National Conference will be held in Lake Buena Vista, Florida on September 24-27. The ISMA is allowed to have 4 delegates and 1 alternate. The President and Vice President serve as 2 delegates and 3 more delegates need to be elected. Nominations were taken from the floor; June Brown, RMA moved to close nominations. Instructions were given to the tellers and voters by Parliamentarian Joy Stidam, CMA (AAMA). June Brown, RMA was appointed as Head Teller. Those elected were; Rita Michel, CMA (AAMA)

Joyce Edds, CMA (AAMA), CPT (ASPT), Claraellen Poirot, CMA (AAMA) will be the alternate

A motion to destroy the ballots was made by June Brown, RMA, it was seconded and passed.

Proposed Budget for 2010/2011-The proposed budget was on page 12 of the Conference booklet. A discrepancy was noted by Marjorie Mikesell, CMA (AAMA) in the amount that appears under 2009/2010 State Convention Profit. The amount should be more than what appears on the report. Rita Michel, CMA (AAMA) noted that the word Convention should be changed to Conference in order to stay in line with current preferences in wording. The proposed budget was

Announcements

accepted as printed. Glenella Bruce, RN, CMA (AAMA) proposed that a committee be formed to investigate the discrepancy in the amount that was given by St. Joe District for the previous State Conference. Rita Michel, CMA (AAMA), Jodi Fuqua, CMA (AAMA) and Glenella Bruce, RN, CMA (AAMA) were appointed to the committee. Line up of Officers for the Banquet will be at 5:15 p.m. on Saturday April 24, 2010.

Submitted by,
Jenifer D. Begley, CMA (AAMA)
Recording Secretary

Taken from Don't Sweat the Small Stuff

Sadly, many of us constantly postpone our happiness-indefinitely. It's not that we consciously set out to do so, but we keep convincing ourselves. "Someday I'll be happy." It will happen when the bills are paid, when we finish school, get our first job, after we get married, have a child, when the child's older. We'll be happy when our spouse gets his or her act together, when we get a nicer car, when we retire. And on and on and on.

Meanwhile, life moves on. The truth is, there's no better time to be happy than right now. Life will always be filled with challenges. Admit it and decide to be happy anyway.

Taken from Personal Best

Managing your thoughts and emotions:

You cannot manage the world, and you cannot change the people around you. You only have immediate control of your own thoughts and emotions.

Your moods and your attitudes inexorably make you into the person you are to become. Figure out how you need to think and feel in order to be a success.

Plan for the worst, expect the best and understand the difference between positive and wishful thinking. Positive thinking is working for something and expecting it to happen; wishful thinking is waiting for something and hoping it will happen.

Directions to Harrison College – Medical Campus
8150 Brookville Road
Indianapolis IN 46239

FROM THE NORTH

Take I-465 East (turns into I-465 South) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE WEST

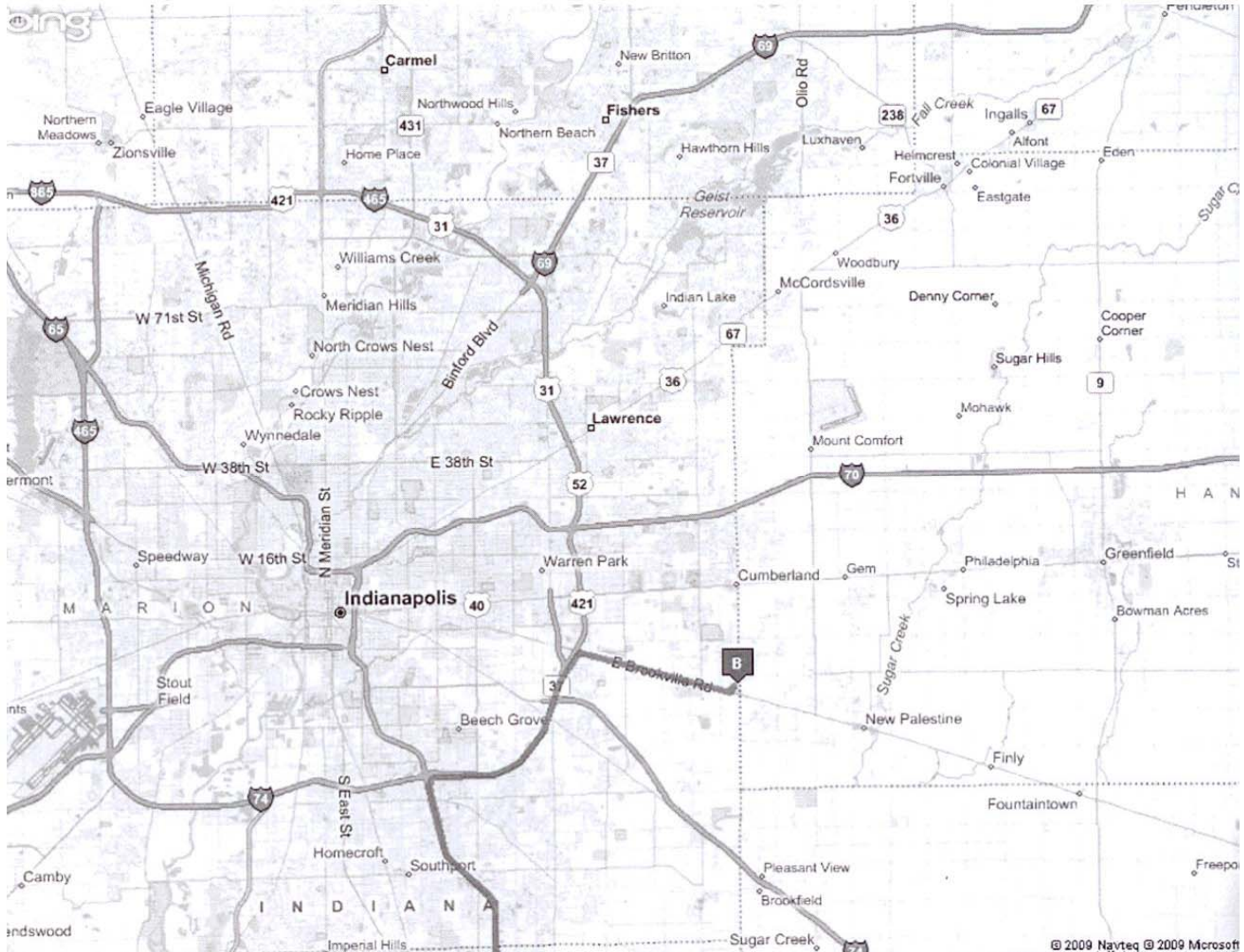
Take I-465 South (turns into I-465 East) to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE EAST

Take I-465 South to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.

FROM THE SOUTH

Take I-465 East to the Brookville Road (Hwy 52) Exit 47. Turn right (East) onto Brookville Road. Go through one stoplight. Turn left at the second light and right onto the road behind the gas station. This leads into the school parking lot. Enter the building at the door on the far right.



DATES TO REMEMBER

2010-2011 ISMA STATE BOARD MEETINGS AND WORKSHOPS

ALL State Board Meetings will be held at
Harrison College
Main Medical Campus
8150 Brookville Rd. Indianapolis, IN 46239

Meeting Dates:

August 14, 2010

November 13, 2010

February 19, 2011

April 1-3, 2011

Med-A-Scoop Deadlines:

June 27, 2010

September 29, 2010

January 7, 2011

February 23, 2011

PLEASE mail or e-mail all district news for publication directly to

Jane Seelig, CMA-A (AAMA)

2905 Two Worlds Dr

Columbus IN 47201

jane.seelig@att.net

NOTE: Deadline dates are strictly adhered to, so be prompt!

ADDITIONAL DEADLINES

DECEMBER 31, 2010, JANUARY 1, 2011, FEBRUARY 1, 2011, MARCH 1, 2011

Membership Dues

December 31, 2010 to be eligible to vote at ISMA Annual Meeting

Medical Assistant of the Year

Nominations by Chapters to President by January 1, 2011 and forwarded to Physician Advisors (3) by February 1 for judging. Award to be presented at Annual State Convention Banquet.

Leon Levi Award

Nominations to President by February 1, 2011 for judging. Award presented at Annual State Convention Banquet.

Golden Apple Award

Nominations to President by February 1, 2011. Award presented at Annual State Convention Banquet.

Nominating Slate (Officers)

Slate of Officers to be presented at February State Board Meeting.

Bylaws, Standing Rules, Resolutions

Any suggested changes to membership is needed ~ 60 days prior to Annual State Conference. This also includes any proposed changes to Bylaws, Standing Rules and Etc.

NOTE: CONFERENCE DATE CHANGE

**American Association of Medical
Assistants
55th Annual Conference
September 23-26, 2011
Marriott Indianapolis Downtown**

Plans continue for rolling out the red carpet at the 2011 AAMA Conference, however, the date was changed due to a hotel request to accommodate a city-wide event during our original dates.



MED-A-SCOOP
2905 Two Worlds Drive
Columbus IN 47201-3765

FIRST CLASS